

**CURATOR OF DIGITAL HISTORY**  
**Alabama Department of Archives and History**  
**624 Washington Avenue, Montgomery, AL 36130**  
**[www.archives.alabama.gov](http://www.archives.alabama.gov)**

**Position:** Curator of Digital History

**Classification:** 30451 Curator (Education/Interpretation Option – 358)

**Annual salary range:** \$35,457.60 - \$53,707.20

**Deadline for applications:** August 1, 2022

**Anticipated start date:** September 15, 2022

The Alabama Department of Archives & History (ADAH) seeks an organized, team-oriented, experienced, and enthusiastic Curator of Digital History. This is a full-time position with state benefits. The person will work collaboratively as a member of the team responsible for the development, installation, and maintenance of a wide range of exhibits in temporary, permanent, and digital spaces for the department's diverse audiences. At the direction of the Exhibits, Publications, and Programs Coordinator, the person will also work with a small team of professionals on related projects, including the development of public programs in a variety of in-person, online, and recorded formats, while also conducting historical research for publications on various platforms. The person will further support the department's interpretive program by leading occasional museum tours and through outreach to historical, educational, and civic organizations.

The Curator of Digital History will join the ADAH at an important juncture in its history, as the agency advances a robust schedule of changing exhibits telling inclusive stories in multiple formats and begins the process of updating its existing, permanent exhibits. The ADAH gallery spaces, known collectively as the Museum of Alabama, house exhibits that tell the story of Alabama from prehistory to present-day. The cornerstone exhibit, *Alabama Voices*, opened in 2014 and serves as the primary interpretation resource for school tours and general audiences.

**Essential Job Duties:**

- Work with department staff to plan, design, implement, and maintain interpretive digital history exhibits and other digital projects on various platforms.
- Coordinate all logistical aspects of these digital exhibits and projects, including identifying needs and vendors, consulting on content, organizing schedules and planned modifications, maintenance, and troubleshooting.

- Support the work of the section through research and writing for publications, development and execution of public programs, procurement, and associated tasks.
- Assist with grant writing and reporting, as needed.
- Other duties as assigned.

*This position will require occasional weekend and after-hours work and some travel, mostly in-state.*

**Preferred Knowledge, Skills, and Abilities:**

- Experience effectively creating digital history or humanities projects with strong, compelling content.
- Experience developing and installing exhibits.
- Excellent organizational skills, including the ability to manage multiple tasks and projects simultaneously.
- Ability to prioritize and follow tasks through to completion in a timely manner.
- Ability to interact professionally and appropriately with staff, volunteers, visitors, and other stakeholders.
- Proficiency in digital content production and audiovisual equipment.
- Proficiency in use of Microsoft Office, including Microsoft Teams, and the Adobe Suite, including InDesign, Illustrator, and Photoshop.
- Interest in the application of technology in museums.
- Commitment to diversity and inclusion.
- Commitment to role of museums in the public sphere.
- Knowledge of Alabama and American history.
- Knowledge of museum interpretation concepts and best practices, including those relating to the digital humanities.
- Excellent verbal and written communication skills.
- Ability to lead museum tours.

**Minimum Qualifications:**

- Bachelor's degree from an accredited four-year college or university in museum education, museum studies, public history, history, social sciences education, archaeology, heritage resources, folklore, or a closely related field.
- One year of work experience with educational or interpretive programs at a museum, archives, or historic site.
- A valid driver's license.

*Additional education in a required field of study beyond the minimum listed above and which included a museum internship or practicum may be substituted for the required work experience.*

Founded in 1901, the Alabama Department of Archives and History is the state's government-records repository, a special-collections library and research facility, and home to the Museum of Alabama, the state history museum. To learn more about the agency, visit <http://www.encyclopediaofalabama.org/article/h-2014>.

In June 2020, the agency issued a Statement of Recommitment to inclusive history: [https://bit.ly/ADAH\\_StatementOfRecommitment](https://bit.ly/ADAH_StatementOfRecommitment)

### **Application Procedure:**

1. Apply to the State Personnel Department:

- Find the official position announcement at: <https://www.personnel.alabama.gov/Jobs>
- Complete the State of Alabama Application available at: <https://personnel.alabama.gov/Downloads/StateApp.pdf>  
or create a profile and apply online at:

<https://www.personnel.alabama.gov/Services/login?LI=OES>

- Application process questions may be answered at: <https://www.personnel.alabama.gov/Process> or <https://www.personnel.alabama.gov/Services/Downloads/OESHelpDoc.pdf>
- Submit the application to State Personnel and include transcripts.

2. After applying to the State Personnel Department, submit the following documents via email to [scotty.kirkland@archives.alabama.gov](mailto:scotty.kirkland@archives.alabama.gov):

- Cover letter (including availability details)
- Resume/Vita
- Academic transcripts (may be unofficial)
- Copy of application submitted to the State Personnel Department
- List of professional references including contact information.

**The deadline to apply is August 1, 2022.** Candidates will be selected for interview based on the information submitted. The anticipated hiring date is on or before September 15, 2022.

Scotty E. Kirkland

[scotty.kirkland@archives.alabama.gov](mailto:scotty.kirkland@archives.alabama.gov)

Exhibits, Publications, and Programs Coordinator

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